

# 2024 GSAE Annual Meeting Silent Auction Prize Contribution Form

Return this form to GSAE no later than May 17, 2024

## Section 1: CONTACT INFORMATION

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

CONTACT: \_\_\_\_\_ PH. \_\_\_\_\_

E-MAIL: \_\_\_\_\_

## Section 2: PRIZE INFORMATION

Detailed Description of Prize for Bid Sheet (use additional sheets, if necessary): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\*PLEASE INCLUDE ANY BLACK-OUT DATES, RESTRICTIONS, ETC:** \_\_\_\_\_

\_\_\_\_\_

**\*Prize Expiration Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_ (Suggested Expiration date: one year from auction)

**\*Retail Value of Prize (REQUIRED):** \$ \_\_\_\_\_

## Section 3: DELIVERY METHOD

Please indicate your delivery method. If your prize is too large to deliver, please indicate on this form so that the winner can arrange direct delivery.

- Mail— I will send the prize and/or prize certificate to the GSAE office to be received by **May 17, 2024**.
- Email – I will email my prize certificate to the GSAE office by **May 17, 2024**.
- Deliver—I will deliver the prize and/or prize certificate to the GSAE Registration Desk on **Wednesday, May 29, 2024**. *I understand that if my prize is not received by that time, the listing for my item will be removed from the auction, and I will not get credit for contributing.*

## Section 4: FORM SUBMISSION

Return this form to GSAE to enter your prize in the silent auction.

Return this form by mail to:

GSAE  
1270 Caroline St. NE  
Ste. D120 #359  
Atlanta, GA 30307

**OR**

Return this form by e-mail to:

gsae@gsae.org  
OR, register it online at  
gsae.memberclicks.net/silent-  
auction