GSAE Quarterly Luncheon Hosting Proposal

The Georgia Society of Association Executives (GSAE) is seeking proposals for serving as the host property for future luncheons. The GSAE meeting is an opportunity for the host property to showcase your facilities to GSAE members who do business in the metro Atlanta area. Hosting a luncheon allows the top association executives in Georgia to see what *your* property has to offer—especially ideal for those facilities that are new to our community or with recently completed renovations.

Quick Glance
The host property will receive:
- Reserved table in the networking area during registration
- The opportunity to place materials at each place setting
- Podium time at the end of the luncheon, including showing a DVD or other promotional bit
- Significant promotional exposure through your website link on our calendar, logo placement in *Connections* magazine and in the *GSAE Update* e-newsletter, and preferred placement at the annual tradeshow
- Attendee mailing list for use following the luncheon

GSAE specifications:
- 170 - 210 attendees – the majority work for an association, nonprofit or association management company
- $25 inclusive per attendee (salad, entrée, dessert, coffee, water, tea)
- Meeting space for up to 30 for new member orientation prior to the luncheon
- Networking space for 200, 11:30 – 12:00
- Possible meeting space for a workshop before or after event
- Each luncheon is unique. Upon receipt of this form, GSAE staff will send complete information.
- For our July event, we expect between 80-100 attendees*

2019 Luncheon Dates:
- **February 20, 2019**
- **April 17, 2019**
- **September 18, 2019 – Abit Massey Lecture Series & Luncheon**
- **November 13 , 2019**
- **December 11, 2019 – Holiday Luncheon, Awards Show, Silent Auction & Annual Business Meeting**

There is no deadline for responses. Proposals will be considered as received.
☐ **Yes, I would like to host an upcoming GSAE Luncheon.**

Date(s) of interest:_____

Name: _____Title:_____

Property Name:_____

Phone: (_____)_____E-mail: _____

Please fax this form to (404) 577-7870 or e-mail to gsae@gsae.org. Thank you!